



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF CODES & BUILDING SAFETY

OFFICE ADDRESS
METRO OFFICE BUILDING - 3RD FLOOR
800 PRESIDENT RONALD REAGAN WAY
NASHVILLE, TENNESSEE 37210

MAILING ADDRESS
POST OFFICE BOX 196350
NASHVILLE, TENNESSEE 37219
TELEPHONE (615) 862-6500
FACSIMILE (615) 862-6514
www.nashville.gov/codes

Zoning Letter Request Form

Address or Parcel ID: _____

City: _____ Zip Code: _____

Business Name (if restaurant, bar or dealership):

Purpose for letter (select one):

- TREC
- TMVC
- TABC-alcohol and/or beer
- TABC-smoke or vape shop
- Department of Commerce
- Funeral Home
- Zoning Verification

Contact Name: _____

Contact Phone Number: _____

Contact Email Address: _____

Date Requested: _____

Please email the completed form to zoningletters@nashville.gov for processing.

Once this form is processed, you will receive an email link to pay the fee of \$40.00 for TABC or \$50.00 for all other letter requests. When payment is received, please allow up to 5 business days to receive the requested zoning letter(s). Thank you!