

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

Freddie O'Connell, MAYOR

Board Members

Michael Iadevaia

Fabian Bedne

Matthew P Neal

Dennis Rowland

Anne Barnett

Emma Boyd-Elliott

Marcus Booth

Ex Officio Member

Sandra Sepulveda



Contract Compliance Board

Executive Director, Trey Adkisson

Howard Office Building
Department of General Services
700 Ronald Reagan Way
Nashville, TN 37219
Telephone: (615) 862-5000

Board Work Session Meeting Minutes

Tuesday, April 14, 2026
6:00 P.M. CDT

Metro Howard Office Bldg
Enterprise Conference Room
Nashville, TN 37219

Members Present:

Emma Boyd-Elliott, Michael Iadevaia,

Absent:

Marcus Booth (online), Anne Barnett (online), Fabian Bedne, Matthew Neal, Dennis Rowland

Ex Officio Member:

CM Sandra Sepulveda

Attendees:

Trey Adkisson, Exec Dir., Ava Elsaghir, DGS Contracts Manager; Eric Mendoza & Julie Viallo, iPartnership consultants (online); Sherlvon Brooks, General Services; Derrick Smith, Metro Legal.

1. Call to Order / Welcome:

The meeting was called to order by Chair Emma Elliott at 6:10 PM. There was no Quorum.

2. Public Comment:

A public comment period was opened. There were no visitors present.

3. Comments from Members / Disclosures:

- Derrick Smith, Metro Legal, advised regarding work-session special called meeting w/o quorum:
 - No business can be conducted, deliberated, voted, adopted, etc.
 - Need 4 members for quorum
 - Board members need to be in-person for input, comments, etc.
 - Encourage others to contact Derrick for individual conferences with Legal if interested.

4. Previous Meeting Minutes:

- None

5. Executive Director Update:

- Trey OSHA 500 trainer course week of 4/20.

6. Committee Updates:

- None

7. New Business:

- **Safety & Complaint Processes:**
 - hubNashville Complaint DRAFT under Metro Legal review.
- **Performance Benchmarks & KPIs:**
 - Executive Director evaluation...forward any comments/input to Dir Gerald Smith and/or Mike Leonard. Trey's probationary period due May 12, 2026.
- **Legislative Oversight & Policy:**
 -
- **Board Structure & Committees:**
 -
- **Contractor & Project Updates:**
 - Project list for NDOT, MWS, Parks, Libraries, DGS detail for April 28 meeting = Approx 20+ projects.
- **Training Opportunities:**
 - Ava Elsaghir, Metro DGS Contract Administrator presentation regarding Procurement and Finance process and procedures for Pay Applications.
 - Board members requested upload current contract templates for review on sharepoint site.
 - State governs small business registration/certification for MBE/WBE enterprises. Metro utilizes the Business Assistance Office for compliance.

8. Adjournment:

The meeting was adjourned at 7:25pm.

Next meeting scheduled for Tuesday April 28, 2026 6pm

Meeting Minutes Approval:

Date _____

Chair _____
Emma Boyd-Elliott

Vice-Chair _____
Matthew Neal