

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

Freddie O'Connell, MAYOR

Board Members

Alfredo Pena III
Michael Iadevaia
Fabian Bedne
Matthew P Neal
Dennis Rowland
Anne Barnett

Ex Officio Member

Sandra Sepulveda



Contract Compliance Board

Executive Director, Trey Adkisson

Howard Office Building
Department of General Services
700 Ronald Reagan Way
Nashville, TN 37219
Telephone: (615) 862-5000

Meeting Minutes

Tuesday, October 21, 2025
6:00 P.M. CDT

Sonny West Conference Center
700 Pres Ronald Regan
Nashville, TN 37219

Members Present:

Matthew Neal, Dennis Rowland, Anne Barnett, Michael Iadevaia, Fabian Bedne

Absent:

Alfredo Pena,

Ex Officio Member:

CM Sandra Sepulveda

Attendees:

Mike Leonard, Assistant Director, General Services, Trey Adkisson, Exec Dir., Ava Elsaghir,
Derrick Smith, Metro Legal.

1. Call to Order / Welcome:

The meeting was called to order by Chairman Bedne at 6:02 PM. Quorum is recognized.

2. Public Comment:

A public comment period was opened. There were no visitors present.

3. Comments from Members / Disclosures:

Board member Anne Barnett indicated phone call from Mr Gleaves regarding his resignation. Staff did receive his notification at our office and notified Council of vacancy. We requested process for future nominations and have not been advised yet of timeframe.

4. Previous Meeting Minutes:

- Meeting minutes from 8/12/25 & 9/23/25 approved and recorded. No revisions. Dennis / Anne motion to approve accepted.

5. Executive Director Update:

- Project status overview, Safety snapshots on current sites, Safety Reports implementation & training started this past week. Current projects incl GC's & CM teams input as Responsible Parties to address/correct any inspections issues on projects. Staff have made 3 inspections to date. Report example that is forwarded to site team for reference in your materials. Distributed Contract Safety language incl Pay Appl criteria for member review. BAO team reviewed 77 contracts for audits and compliance for \$630M+ projects to date regarding SBE participation goals, payments, etc. Director to proceed with contacting MWS/NDOT for exploratory meetings for safety initiatives.

6. Committee Updates:

- Bylaw Subcommittee update from Chairman Neal; Bylaws final draft to Metro Legal for adoption with Board scheduled for Nov 2026 meeting. Current redlines/comments accepted by committee.
- The Board initiated direction to establish a "Complaint" subcommittee to draft policy/procedure for addressing issues and complaints. Chairman Bedne, CM Sepulveda, Anne Barrett, & Michael Iadevaia accepted nominations to proceed.

7. New Business:

- **Safety & Complaint Processes:**
 - There are no safety issues or complaints recorded at this time. Staff confirms OSHA 300/301 forms posted on project sites.
- **Performance Benchmarks & KPIs:**
 - Executive Director to forward Special-Meeting minutes/letter for Civil Service Council regarding extension of probationary period to establish evaluation benchmarks. Director to create overall "vision" for department.
- **Legislative Oversight & Policy:**
 - Board recommendations for Council to 1st meeting Jan 2026. Safety Language under review.
- **Board Structure & Committees:**
 - Metro Council office contacted regarding vacancy on CCB. Awaiting directions for next steps to appoint next member.
 - Vice Chair for CCB self-nominated Matthew Neal, Board voted unanimously. Dennis/Michael motion to approve and accepted.
- **Technology in Oversight:**
 - Safety Reports iPad for field use starts week of Oct 27th.
- **Contractor & Project Updates:**
 - DGS/MNPS - MOU still pending for including schools' projects. Metro Legal to schedule exploratory meetings with Schools team to understand functions/scope.
- **Training Opportunities:**
 - Definition of "Construction Contract" needed for legal.
 - TOSHA ppt pending next meeting.

8. Adjournment:

The meeting was adjourned at 7:40pm. Next meeting scheduled for November 18, 2025.

Meeting Minutes Approval:

Date 11/20/25

Chair 
Fabian Bedne

Vice-Chair 
Matthew Neal