

Nashville Entertainment Commission

By-Laws

ARTICLE I - Legal Authority

The Nashville Entertainment Commission established by Metro Nashville Code 2.147 hereby adopts and promulgates these bylaws.

ARTICLE II - Vision and Mission

The Nashville Entertainment Commission (Commission) is established to

- Promote the entertainment industry in Nashville and Davidson County and recruit projects and employment related to the entertainment industry.
- Promote to the fullest extent allowed by law the success of all individuals, regardless of personal characteristics and life experience, within the entertainment industry in Nashville and Davidson County.
- Work to address quality of life issues facing individuals in the entertainment industry in Nashville and Davidson County.
- Support small and independent businesses within the entertainment industry in Nashville.
- Promote education initiatives and programming related to the entertainment industry.
- Work with the Tennessee Entertainment Commission to achieve this mission.

ARTICLE III - Commission Structure

Membership

The Commission will be composed of fifteen (15) members. Four (4) members shall be appointed by the mayor and confirmed by the council. Three (3) members shall be selected by the council from nominations submitted by council members. Four (4) members shall be selected by the council from nominations submitted from the entertainment industry at large. One (1) member shall be selected by the International Alliance for Theatrical Stage Employees (IATSE) from its membership and confirmed by the council. One (1) member shall be selected by the Screen Actors Guild - American Federation of Television and Radio Artists (SAG-AFTRA) from its membership and confirmed by the council. One (1) member shall be selected by the American Federation of Musicians (AFM) from its membership and confirmed by the council. One member

shall be selected by the Nashville Songwriters Association International (NSAI) from its membership and confirmed by the council.

The executive director of the Metropolitan Arts Commission, the director of visual and performing arts for Metropolitan Nashville Public Schools, a representative of the Nashville Education, Community and Arts Television Corporation, and a representative of the Nashville Convention and Visitors Corporation shall serve as ex officio, non-voting members and shall not be counted in determining quorum.

Terms of Service

Commission members shall serve staggered four (4) year terms. Initial terms for members selected by the council from nominations submitted by the council shall be a one (1) one year term; the members appointed by the mayor shall be a two (2) year term; members appointed by AFM, SAG-AFTRA, IATSE; and the Recording Academy Nashville Chapter shall serve a three (3) year term, and the members selected by the council from nominations submitted by the Entertainment Industry at large shall serve a four (4) year term. A member whose term has expired may continue to serve per section 11.101.1 in the metro charter for no more than sixty (60) days, or until reappointment or a successor is appointed, whichever comes first.

Officers

The officers of the Commission shall be a Chair, a Vice-Chair and a Secretary. The Chair, Vice-Chair and Secretary shall be elected at the regular meeting of the Commission held during the first meeting following June 20 of each year. The officer's terms shall be one year or until its successor has been chosen.

In the event the office of the Chair is vacated before expiration of the term, the Vice Chair shall succeed to that office. Should the office of the Vice Chair be vacated, an election may be held at the next regular meeting to select a member to fill that office.

Duties of the officers

The duties of the Chair shall be to preside at all meetings of the Commission; to call special meetings; to appoint the chairperson and members of all councils.

The duties of the Vice Chair shall be, in the absence or upon the resignation, removal or disability of the Chair, shall perform the duties and exercise the powers of the Chair and shall perform such duties as the Commission or Chair may require.

The duties of the Secretary shall be taking, maintaining and transmitting the official minutes of Commission meetings. They may delegate any or all of these tasks to a member of Commission staff.

Designated Commission Councils

The Commission shall be composed of three councils to be known as the Music Advisory Council, the Film and Television Advisory Council, and the Entertainment Accountability Council. Members of the Commission shall serve on the councils at the discretion of the Commission chair. The members of the council will elect a chair from their membership.

Standing, Ad Hoc and Advisory Committees

The Commission has the power to establish standing and ad hoc committees as needed to carry out the business of the Commission. The establishment of standing or ad hoc committees will be voted and approved by the Commission. Standing and ad hoc committees may be composed of Commission members who will be appointed by the Commission chair.

Advisory committees can be established, as needed, to address other creative industries and issues facing the entertainment industry. No more than three advisory committees may be created each year. The term of an advisory committee may last no more than one year, unless extended for an additional year by the commission. Each advisory committee shall have no more than seven (7) members, one of whom must be a commissioner. The advisory committee must present a report to the commission regarding its recommendations or the status of its recommendations once a quarter. The advisory committee members must be residents of Davidson County and are subject to sections 2.222.010 and 2.222.020 of this code. The members of a committee will elect a chair from their membership.

Compensation

Members of the Commission shall serve without compensation.

ARTICLE IV - Meetings

The Commission shall meet no less than once per quarter. Additional meetings can be added at any time and must include proper notice to the Commissioners and the general public. The Councils shall meet on an as needed basis at the discretion of the Chair of the individual Councils in consultation with the Chair of the Commission.

Quorum

A quorum for the transaction of official business shall consist of a majority of the fifteen (15) members of the Commission or eight (8) members.

Amending the By-laws

The by-laws may be amended at any regular or special meeting of the Commission by a majority vote, provided that notice of the proposed change in by-laws be given to members at least five (5) business days prior to the meeting.

Public Comment

Commission meeting agendas shall provide an opportunity for members of the public to directly address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission and are included on the meeting agenda. Comment by a member of the public will be limited to two (2) minutes and the public comment period will last for a maximum of ten (10) minutes. The Commission will adopt a public comment policy per Metro Legal's current recommendations based on the provisions in the Tennessee Open Meetings Act.

ARTICLE V - Executive Director

It shall be the duty of the Commission to select candidates for the Executive Director to be presented to the mayor, pursuant to section 2.147.065. The Executive Director shall serve as the chief executive of the affairs under the authority of the Commission and shall have all the powers and duties thereof, under the applicable provisions of the Charter or laws of the Metropolitan Government of Nashville and Davidson County, Tennessee. The executive director may be removed by the mayor only after consultation with the chair for the commission or another member of the commission chosen by the commission specifically for this consultation purpose.

The Executive Director shall be required to attend all meetings of the Commission and to report as requested by the Chair.

These by-laws were approved and became effective by the Nashville Entertainment Commission of the Metropolitan Government of Nashville and Davidson County, Tennessee.

Chair – Max A. Butler

Adopted 9-26-25