

JLR Manager (Initial)



Notice of Intent to Award

Solicitation Number	GG000079	Award Date	8/5/2026 3:56 PM CDT
Solicitation Title	DNA Reagents, Services and Equipment		
Buyer Name	Grace Wichert	Buyer Email	Grace.Wichert@nashville.gov
BAO Rep	N/A	BAO Email	N/A

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name (1)	Promega Corporation
Company Name (2)	
Company Name (3)	
Company Name (4)	
Company Name (5)	
Company Name (6)	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 07 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☐ Yes, the EBO Program is applicable.

☒ No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service-disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

☐ Yes, monthly reporting is applicable.

☒ No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange. A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Michelle D. Hernandez Lane
Michelle Lane
Interim Purchasing Agent & Chief Procurement Officer

ZK (Initial)
Zak Kelley



GG000079 – DNA Reagents, Services and Equipment

Company Name	Methodology and Approach (30 Points)	Qualifications and Experience (30 Points)	Cost Criteria (40 Points)	Total Points (100)
Promega Corporation	25	20	40	85

RFQ GG000079 - DNA Reagents, Services and Equipment		Lowest Bid	Total Cost Points
		\$3,337,275.36	40.00
Offeror's Name	Bids	Evaluation Amount	RFP Cost Points
Promega Corporation	\$3,337,275.86	\$3,337,275.86	40.00

Promega Corporation	
Strengths	Weaknesses
Proposal included degradation & inhibited sample studies as part of the validation services, which met expectations.	Proposal did not include validating probabilistic genotyping mixture studies as part of the validation services, which was below expectations.
Proposal addressed the requested mixture set validation requirements, which met expectations.	Proposal did not specify turnaround time for proposed quantification and amplification kits, which was below expectations.
Proposal included requested warranty, service and maintenance information, which met expectations.	Proposal contained conflicting information regarding whether all reagents necessary to complete the proposed validation services were included, which was below expectations. (Proposal stated that the “laboratory would be responsible for providing all non-Promega reagents” however a list of “estimated Promega reagents required” was later noted as “purchased by laboratory”, ref. Page 3 & 11)
Proposal identified key personnel and certifications, which met expectations.	Sample data and documentation requested was not included in correct evaluation criteria section and lacked detail, which was below expectations.
Proposal described its approach for communicating recurring, major unresolved and newly identified issues was provided and met expectations.	Project experience examples provided were for validation services and did not demonstrate the entire scope of the solicitation, which was below expectations.
Proposal included requested FBI quality assurance standards and accreditations, which met expectations	

Certificate Of Completion

Envelope Id: 21B2BE9D-5E79-8A24-839A-582BC557BF1C
 Subject: Intent to Award - RFQ GG000079 for DNA Reagents, Services and Equipment
 Source Envelope:
 Document Pages: 2
 Certificate Pages: 2
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed
 Envelope Originator:
 Grace Wichert
 730 2nd Ave. South 1st Floor
 Nashville, TN 37219
 Grace.Wichert@nashville.gov
 IP Address: 170.190.198.185

Record Tracking

Status: Original
 8/4/2026 11:54:30 AM
 Security Appliance Status: Connected
 Holder: Grace Wichert
 Grace.Wichert@nashville.gov
 Pool: StateLocal
 Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Terri L. Ray Terri.Ray@nashville.gov Finance Manager Metropolitan Government of Nashville and Davidson County Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	Sent: 8/4/2026 11:56:18 AM Viewed: 8/4/2026 12:02:23 PM Signed: 8/4/2026 12:02:27 PM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Zak Kelley Zak.Kelley@Nashville.gov Finance Manager Metro Nashville Government Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 170.190.198.185	Sent: 8/4/2026 12:02:28 PM Viewed: 8/4/2026 12:57:41 PM Signed: 8/4/2026 12:58:32 PM
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Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Michelle A. Hernandez Lane michelle.lane@nashville.gov Deputy Director of Finance Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.190	Sent: 8/4/2026 12:58:33 PM Viewed: 8/5/2026 3:56:03 PM Signed: 8/5/2026 3:56:15 PM
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Electronic Record and Signature Disclosure:
 Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/4/2026 11:56:18 AM
Certified Delivered	Security Checked	8/5/2026 3:56:03 PM
Signing Complete	Security Checked	8/5/2026 3:56:15 PM
Completed	Security Checked	8/5/2026 3:56:15 PM
Payment Events	Status	Timestamps