

METRO NASHVILLE STORMWATER MANAGEMENT MANUAL
GRADING PERMIT (SWGR) LONG TERM MAINTENANCE PLAN FOR
POST-CONSTRUCTION REGULATED STORMWATER CONTROL MEASURES (SCMs) AND
OTHER STORMWATER REGULATED FEATURES

Important Note: After Completing, please print to a read only PDF before submitting to MWS.

SECTION 1. GENERAL PROJECT INFORMATION			
PROJECT NAME:		PROJECT ADDRESS:	
GRADING PERMIT NUMBER:		PROJECT PARCEL NUMBER:	
OWNER NAME:		OWNER EMAIL:	
PROJECT ENGINEER NAME:		PROJECT ENGINEER PHONE:	
PROJECT ENGINEER COMPANY:		PROJECT ENGINEER EMAIL:	
PROJECT DESCRIPTION:			
SECTION 2. SITE-SPECIFIC SCMs/OTHER REGULATORY INFORMATION			
TOTAL NUMBER OF SCM (Structures) INSTALLED PER THE FINAL APPROVED GRADING PERMIT			
SCM TYPE 1		NUMBER (SCM TYPE 1)	
SCM TYPE 2		NUMBER (SCM TYPE 2)	
SCM TYPE 3		NUMBER (SCM TYPE 3)	
SCM TYPE 4		NUMBER (SCM TYPE 4)	
SCM TYPE 5		NUMBER (SCM TYPE 5)	
IF ANY OF THE ABOVE SCM TYPES INCLUDED PROPRIETARY DEVICES (WATER QUALITY UNITS), PLEASE LIST THE MANUFACTURER AND MODEL			
IS THERE A REGULATED RIPARIAN STREAM BUFFER FOR THIS PERMIT	Yes No	IS THE BUFFER ZONE SHOWN ON THE LTMA PLAN SHEET	Yes No
IF YES, IS THERE A STORMWATER MANAGEMENT COMMISSION (SWMC) VARIANCE FOR APPROVED IMPACTS TO THE RIPARIAN BUFFER?	Yes No N/A	IF YES, IS THERE A SWMC VARIANCE MITIGATION PLANTING PLAN FOR THIS PERMIT SHOWN ON THE PLAN?	Yes No
	SWMC # (IF APPLICABLE)		
IF THERE IS A REGULATED STREAM BUFFER FOR THIS PERMIT, PLEASE PROVIDE A BRIEF NARRATIVE OF THE PROTECTED AREAS, INCLUDING THE DIFFERENT ZONES OF PROTECTION AND WHAT ACTIVITIES ARE ALLOWED IN EACH ZONE (NOTE: REFERENCE ATTACHMENT A OR SWMM VOL. 1, SEC. 6.10)			

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

SCM TYPE 1	
SCM TYPE 1 LOCATIONS DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.	
INSPECTION FREQUENCY NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.	
INSPECTION OBSERVATIONS DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.	
MAINTENANCE ACTIONS DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.	
MAINTENANCE EQUIPMENT ACCESS DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.	

NOTE: FILL OUT THIS SHEET FOR EACH SCM TYPE INSTALLED PER THE GRADING PERMIT.

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

SCM TYPE 2	
SCM TYPE 2 LOCATIONS DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.	
INSPECTION FREQUENCY NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.	
INSPECTION OBSERVATIONS DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.	
MAINTENANCE ACTIONS DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.	
MAINTENANCE EQUIPMENT ACCESS DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.	

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

SCM TYPE 3	
SCM TYPE 3 LOCATIONS DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.	
INSPECTION FREQUENCY NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.	
INSPECTION OBSERVATIONS DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.	
MAINTENANCE ACTIONS DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.	
MAINTENANCE EQUIPMENT ACCESS DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.	

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

SCM TYPE 4

SCM TYPE 4 LOCATIONS

DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.

INSPECTION FREQUENCY

NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.

INSPECTION

OBSERVATIONS

DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.

MAINTENANCE ACTIONS

DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.

MAINTENANCE

EQUIPMENT ACCESS

DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE	
INSPECTION/MAINTENANCE INFORMATION	
SCM TYPE 5	
SCM TYPE 5 LOCATIONS DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.	
INSPECTION FREQUENCY NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.	
INSPECTION OBSERVATIONS DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.	
MAINTENANCE ACTIONS DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.	
MAINTENANCE EQUIPMENT ACCESS DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.	

REFERENCE OF GENERAL RESTRICTIONS APPLIED TO NO-DISTURB BUFFERS.

BUFFER ZONE RESTRICTIONS

- Buffer Zone 1
 - Buffer Signs usually placed on the property denote the boundary line of buffer zone 1 area
 - Refer to plans for full boundary area
 - Do not disturb (i.e. mow, cut down, prune) vegetation within this area.
 - Do not build, place, or store any structures or materials in this area.
 - Exception for fences (fences placed in buffer zone must be installed with minimal impact and covered surface area in the buffer).
 - Dead, diseased, or dying trees that are in danger of falling or causing damage to dwellings or other structures may be removed.
 - Contact Metro Water Services Stormwater department for approval and/or notification.
(mws.scm@nashville.gov)
 - Debris caused by storm damage can be removed from buffer.
 - Removal of invasive plant species must be approved by MWS Stormwater as removal of invasive vegetation must be replaced by native plantings.
 - A buffer restoration plan for removal of invasive species must be approved by MWS.
 - Woody vegetation growing near approved planned structures (bridges, levees, driveways, “sight distances” for right of way, etc.) within the buffer zone can be maintained.
 - Removal of healthy, established trees will result in the site having to plant back vegetation of equal value.
- Buffer Zone 2
 - Do not build, place, or store any structures/materials in this area.
 - Exception for fences (fences placed in buffer zone must be installed with minimal impact and covered surface area in the buffer).
 - Vegetation within the buffer zone 2 area can be maintained (mowed).

Buffer Zone general restrictions applicable for sites marked “Yes” under the question “Is there a regulated Riparian Stream Buffer for this Permit” under Section 2. Site Specific SCMs/Other Regulatory Information of the LTMP.

SECTION 4 SCM INSPECTION AND MAINTENANCE REPORTING

ANNUAL SUMMARY REPORTS TO METRO WATER SERVICES

- AN ANNUAL INSPECTION AND MAINTENANCE SUMMARY REPORT IS REQUIRED TO BE SUBMITTED BY THE OWNER (OR OTHER AUTHORIZED PERSONNEL) FOR ALL STORMWATER CONTROL MEASURES (SCMs) ASSOCIATED WITH THIS GRADING PERMIT
- ANNUAL INSPECTION SUMMARY REPORTS SHALL BE SUBMITTED AFTER JANUARY 1ST AND BY NO LATER THAN JULY 1ST. THE REPORT SHOULD BE A SUMMARY OF THE PREVIOUS YEAR'S (JANUARY-DECEMBER) INSPECTION/MAINTENANCE OF ALL SCM STRUCTURES
- ONLY ONE FORM SHALL BE SUBMITTED BY EACH OWNER (OR OTHER AUTHORIZED PERSONNEL) FOR ALL THE STRUCTURES ON THE PROPERTY PER THE GRADING PERMIT. REPORTS THAT OMIT SCM STRUCTURES UNDER THIS GRADING PERMIT WILL NOT BE ACCEPTED BY METRO.
- PLEASE NOTE: OWNERS ARE REQUIRED TO MAINTAIN DOCUMENTATION OF ROUTINE INSPECTIONS AND MAINTENANCE PERFORMED THROUGHOUT THE YEAR (I.E. PHOTOGRAPHS, INSPECTION NOTES, WASTE DISPOSAL TICKETS, ETC.). THIS DOCUMENTATION IS NOT REQUIRED TO BE SUBMITTED TO METRO, UNLESS OTHERWISE REQUESTED.
- THIS FORM SHALL BE SUBMITTED "ELECTRONICALLY" IN PDF FORMAT TO THE FOLLOWING INBOX: mws.scm@nashville.gov.
- FOR A COPY OF THE LATEST ANNUAL INSPECTION AND MAINTENANCE SUMMARY REPORT, PLEASE VISIT THE BELOW WEBSITE:

[STORMWATER CONTROL MEASURES | NASHVILLE.GOV](https://www.nashville.gov/departments/water/stormwater/pollution-prevention/stormwater-control-measures)

[HTTPS://WWW.NASHVILLE.GOV/DEPARTMENTS/WATER/STORMWATER/POLLUTION-
PREVENTION/STORMWATER-CONTROL-MEASURES](https://www.nashville.gov/departments/water/stormwater/pollution-prevention/stormwater-control-measures)

SECTION 5 SCM LTMA PLAN SHEETS

Please insert plan sheets that meet the following formatting and content requirements:

- Formatted to be legible if printed in 8.5 x 11 size and grayscale.
- Clearly depict locations of SCMs with labels that match the SCM types listed within the LTMA document.
- Clearly depict any no-disturb Riparian Buffers per Section 6.10 of the SWMM, including any delineated Zone 1 and Zone 2 boundaries.
- Plan sheets can be combined into the same LTMA PDF or attached as a separate PDF.