Continuum of Care Homelessness Planning Council
Point-in-Time Count Subcommittee
PROPOSED AGENDA
Friday, November 20, 2026 | 10AM
East Police Precinct
936 E Trinity Lane

- **Welcome, Introductions, & Roll Call**
- **Public Comment**

- *Pursuant to T. C. A. § 8-44-112, a physical signup sheet shall be available within one half hour before the call to order for public comment germane to scope of the committee with relevance to the current agenda given priority. Unless by prior modification by membership, each of up to five speakers may have two minutes.*
- **Review of Minutes**
- **Review of 2026 Point-in-Time Count Surveys**
- **2027 Point-in-Time Count Methodology**
    - Map Review
    - Team Lead Survey
    - Volunteer Recruitment
    - Canvassing & Emerging Hotspots
    - Trainings & Kickoff Event
    - Supplies & Logistics
    - Data Collection (Survey, App)
    - Youth Count & Other Targeted Strategies
- **Other Business & Announcements**
- **Next Steps**
- **Adjourn**

Next Meeting: Team Lead Training on Friday Dec. 4, 2026

Upcoming P.I.T. Count Trainings: (Location: Men's Nashville Rescue Mission (639 Lafayette St)

- Mandatory Team Lead Training: Friday, Dec. 4, 2026 | 10AM
- Volunteer Training: Friday, Jan. 18, 2027 | 1 PM

Members

- Nathan Scarlett (Chair), People Loving Nashville
- Crystal Woolverton, Neighborhood Health
- Adam Ries, Nashville Downtown Partnership
- Lisa Wysocky, Colby's Army
- AJ Shoemaker, OSDTN
- Julie Bendler, OSDTN
- Kierstin Curry, MHC

Code of Conduct (Section IX – Part D of the CoC Charter)
HPC members, CoC members, and members of all CoC committees must exercise care when acting on behalf of the CoC. These individuals must complete the work they have agreed to
undertake in a timely manner. In addition, they must attend relevant meetings for their respective membership and be prepared to discuss matters presented for their deliberation. HPC and CoC members are expected to deliberate in a respectful manner at all times.

All participants and attendees of public meetings, including the HPC, GM, and CoC committee meetings, are expected to abide by the following Code of Conduct:

1. Treat all participants with kindness and respect;
2. Value a variety of views and opinions;
3. Critique ideas, rather than individuals;
4. Refrain from demeaning or harassing behavior and speech;
5. Refrain from disruptive or disrespectful conduct;
6. Respect the process for meeting participation, including pre-registering to make a public comment; and
7. Disclose all potential conflicts of interest when first speaking, in alignment with Section IX Part E.

The meeting facilitator will use their discretion regarding whether to issue an individual warning
for violations of this code of conduct or to re-state the code of conduct for all attendees. Repeated or persistent uncivil, disruptive, or obstructive conduct during meetings will be
grounds for removal from meetings and further corrective or disciplinary action. Failure to act
in accordance with the mission or expectations of the CoC, or failure to act in a positive and
respectful manner on any matter related to the CoC, will also be grounds for corrective or
disciplinary action.

Requests for ADA Accommodation
If any accommodations are needed for individuals with disabilities who wish to be present at this meeting, please request the accommodation through hubNashville at

https://nashville.gov/hub-ADA-boards or by calling (615) 862-5000. Requests should be made as soon as possible, but 72 hours prior to the scheduled meeting is recommended.

Grievance Policies & Procedures

The Nashville-Davidson County Continuum of Care (CoC) Grievance Form will be made available at all CoC-affiliated meetings as well as available online at https://www.nashville.gov/departments/office-homeless-services/continuum-care. The form will be submitted either in person or online to the Continuum of Care Manager, or another designated Collaborative Applicant role. This form is subject to the Tennessee Public Records Act should it be formally requested, with sensitive information withheld where able. This form may be completed anonymously, but it should be understood that it may mean that a reviewing party may be limited in their means to substantially facilitate the grievance process without knowing the affected party. The form should be completed by the aggrieved party and should not be completed on someone else's behalf, except in circumstances where a reasonable accommodation is needed or one is submitting information as a direct witness to the grievance situation.